



THE BEARCAT RUNNING CLUB 2024/25 ANNUAL GENERAL MEETING (AGM)

WINCHESTER ROOM, TURKS HEAD

9:45AM : 30 MARCH 2025

“We are about the people first and the running comes a very close second”





AGENDA BASED ON CONSTITUTION REQUIREMENTS

1. Opening of the meeting, test for Quorum and Agenda; (**Treasurer**)
2. Committee, Nominations and Voting Protocol for Members (**Club Sec**)
3. Membership update (**Membership Sec**)
4. Fees (**Membership Sec**)
5. Report on 2024/25 Financials & 2025/26 financial forecast (**Treasurer**)
6. Result of Committee Vote (**Club Sec**)
7. Other Decisions by the members (**Membership Sec**)
8. AOB and closing of the meeting (**All**)

Governance points to note:

- *Members attending the AGM have the right to vote as long as their annual subscriptions are paid in full.*
- *The quorum for AGMs is a minimum of 20 Members.*
- *The Committee may call an Extraordinary General Meetings (EGMs) outside of the AGM on 21 days notice.*

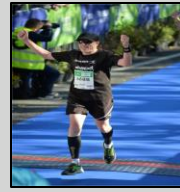
BRC AGM 30 March 2025





Current Committee:

- Caitlin Limmer, Chair
- Jess Smith, Club Secretary
- John Reece, Membership Secretary
- Alun Thomas, Treasurer



Governance points to note:

- *Responsible for adopting new policy, codes of conduct and rules that affect club organisation.*
- *Officers' positions are honorary; no remuneration either in cash, cash equivalent or BIK.*
- *Officers are automatically the only members of the Committee.*
- *Officers will be elected every 2 years (such period commencing from the date the Club is established as an Unincorporated Association and opens its first bank account) at the Annual General Meeting.*
- *Only Officers have the right to vote at meetings of the Committee; Chair has 1% casting vote.*
- *Meetings convened by Secretary/Chair and held no less than 4 per year (i.e., quarterly).*

The Committee





Committee Elections and Nominees:

- ❑ Susan Hare, Richard Wilson (Chair)
- ❑ Andrew Kew; Jon Lear, Richard Wilson (Club Secretary)
- ❑ John Reece (Membership Secretary)
- ❑ Alun Thomas (Treasurer)



Susan Hare



Andrew Kew



Jon Lear



Richard Wilson



John Reece



Alun Thomas

Committee Elections

VOTE 1:

Vote by members required to approve the Committee elections for 2025 - 2027. Candidates with most votes for each officer position will be elected.





Committee Elections:

- Susan Hare, Richard Wilson (Chair)
- Andrew Kew; Jon Lear, Richard Wilson (Club Secretary)
- John Reece (Membership Secretary)
- Alun Thomas (Treasurer)

Voting to date:

- *Postal vote closed 17 March 2025*
- *Email vote closed 28 March 2025; only Club Secretary sees the email vote (by agreement)*
- *AGM on 30 March 2025 live voting for paid up member attendees and updated final result of all voting*

AGM process will be:

- *Candidate statements are on the walls to review*
- *Confirm your name which will be checked against the Membership list (to ensure only Members are voting and that everyone only votes once)*
- *Complete ballot paper and select one candidate for each role*
- *Fold ballot paper and place in the BRC ballot box*
- *Result announced before the end of the AGM*

Jess Smith (Club Sec) and Susan Frame will be overseeing the process

Ballot Paper

BearCat Running Club Committee Elections 2025

Instructions:

PLEASE SELECT ONE CANDIDATE FOR EACH OF THE FOUR ROLES
Place an 'X' in the box next to the name of each of your chosen candidates

CHAIR	SECRETARY
Susan Hare <input type="checkbox"/>	Andrew Kew <input type="checkbox"/>
Richard Wilson <input type="checkbox"/>	Jon Lear <input type="checkbox"/>
	Richard Wilson <input type="checkbox"/>

MEMBERSHIP SECRETARY	TREASURER
John Reece <input type="checkbox"/>	Alun Thomas <input type="checkbox"/>

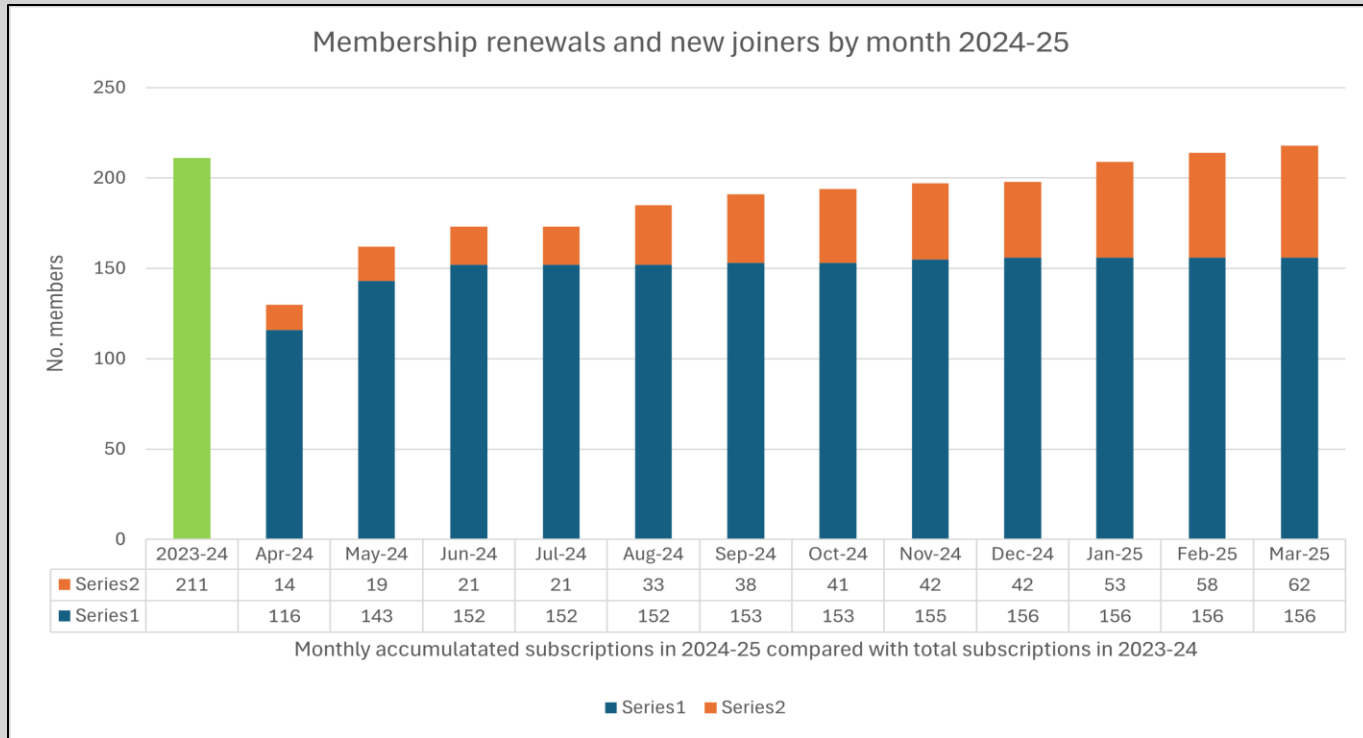


Overview of Membership and Events 2024/25:

- Membership subscriptions
- Sunday and Wednesday night sessions
- Events
- Development of Club Policies

Membership 2024/25





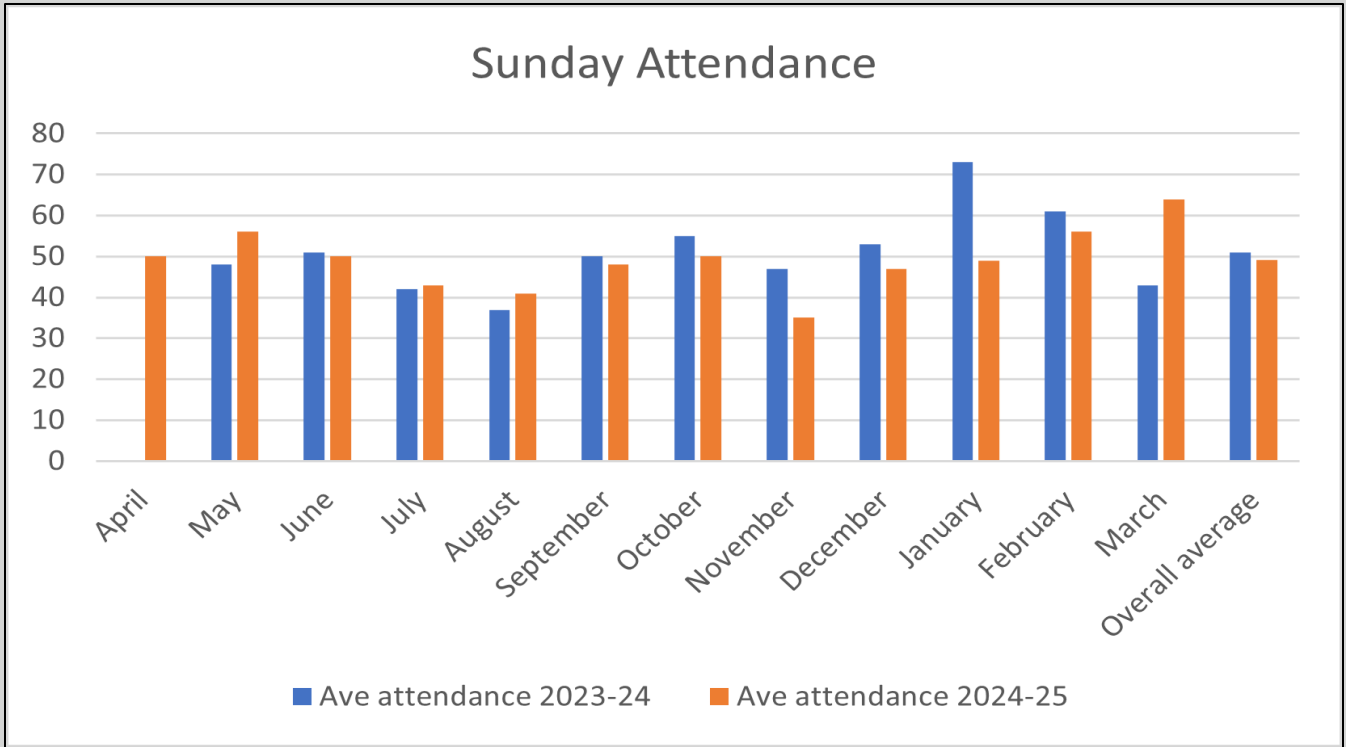
- At the end of 2023-24 the Club had 211 subscribed members
- 156 renewed - the majority doing so within the first two months of the 2024-25 membership year
- As at 26 March, across the year 62 new members had subscribed
- Lower numbers of new subscriptions in June, July and October to December. Higher numbers in April, May, August, September and January to March.
- As at 26 March, subscriptions stand at 218 (the budget was based on 190)
- Membership fees £3,925 actual vs £3,665 budgeted = £260 budget beat

Membership 2024/25





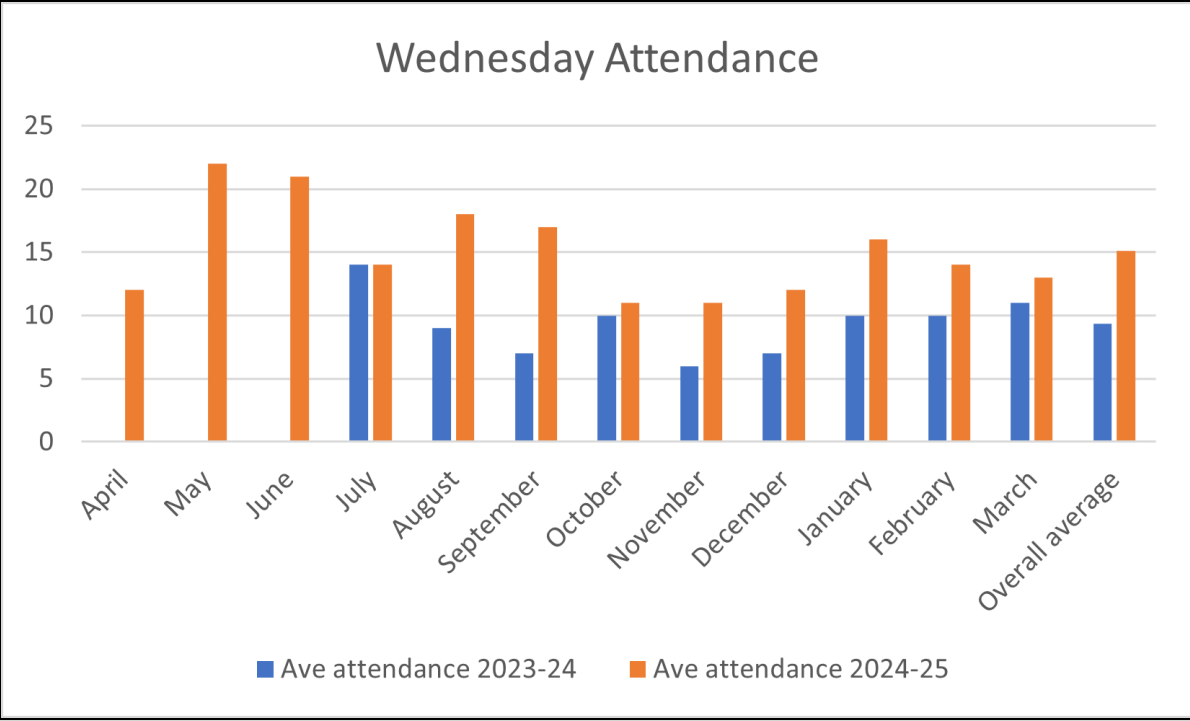
Sunday Attendance



- In 2024-25 we had 50 Sunday sessions, the only closures being on Turks Head 10 and Cabbage Patch 10 days
- Figures are approximate average for each month (we didn't record figures in 8 of the 50 weeks)
- Overall average attendance in 2024-25 is very close to the average of the previous year (approximately 50)
- Most significant differences were lower figures in November and January in the current membership year compared with 2023-24 (January 2025 was affected by some significantly challenging weather conditions)
- Massive thanks to our team of leaders and organizers that make this sustained consolidation possible and enable us to work towards the standard of inclusiveness to which we aspire

Sunday Sessions 2024/25





- Wednesday Bearcats started in July 2023
- In 2024-25 we had 23 Wednesday sessions (only one run in January due to Bank Holiday and Stadium event).
- Attendance is notably higher in spring/summer due to daylight conditions. April to September, we usually have 3 or 4 different pace groups. October to March, we usually have 2 different pace groups.
- Attendance in 2024-25 is higher than in 2023-24

Wednesday Bearcats 2024/25





Events:

- Green Belt Relay (GBR) May-24

- Captain Jon Lear skillfully and tirelessly coped with GBR challenges such as an enforced hotel change and late illness dropouts
- He steered the Bears and the Cats around the Green Belt to a glorious finish in Bushy Park

- Xmas Breakfast Dec-24

- First fully funded Xmas event as a “give-back”

- Brighton Half Marathon Mar-25

- 37 on the coach (including 9 supporters)
- Great after-party at “The Inn on the Square”

- Wider participation

- Massive participation by Club Members across a wide range of events: TH10, CP10, Richmond Runfest, River Relay, Bearcat Run, Beat the Boat etc.

Events 2024/25





BRC proposed 2025/26 Fees:

Timeframe	Cost	Comment
1 Apr – 30 Jun	£20.00	Full membership (*See note below about renewals)
1 Jul – 30 Sep	£15.00	£5 reduction
1 Oct – 31 Dec	£10.00	£10 reduction
1 Jan – 28 Feb	£5.00	£15 reduction; in March no charge until following year

Governance points to note:

- *Membership fees will coincide with the financial year.*
- *All membership fees will come due for payment on the 15th day after the end of the previous financial year (which runs to 31 March of each year).*
- *Fees will be reviewed on an annual basis by the Committee and will take into account all current and anticipated running costs of the Club for the forthcoming financial year.*
- *Fees may also be reviewed in exceptional circumstances.*
- *Changes to fees are to be approved by the Members at an AGM or EGM of the Club.*

*** For 2025-26 only, members who paid a subscription in 2024-25 and renew before 30 April 2025 will qualify for a reduced 2025-26 subscription of £10**

Membership Fees 2025/26

VOTE 2:

Vote by members required to approve the 2025/26 fee proposal with > 50% of all members present to accept the proposed amendments.



.....in April!



Actuals vs budget in 2024/25:

Financial Year 2024/25								
	2024/25 Act.	Events	Give-back	Non-Offset	Budget	Var.	Allocate	Final Var.
Fee income	3,925		0	3,925	3,665	260	0	260
Raffle	670	670	0		0	670	0	670
Events	945	945	0	0	2,550	(1,605)	0	(1,605)
Merchandise income	2,121		2,121	0	0	2,121	(2,121)	0
Total Income	7,661	1,615	2,121	3,925	6,215	1,446	(2,121)	(675)
Insurance	(181)	0	0	(181)	(182)	1	0	1
Turks Head contributions	(400)	0	0	(400)	(200)	(200)	0	(200)
Birthday / Christmas celebration	(44)	0	0	(44)	(100)	56	0	56
First Aid for Leaders	(64)	0	0	(64)	(80)	16	0	16
Website updates	(713)	0	0	(713)	(778)	65	0	65
Hosting / Web costs	(113)	0	0	(113)	(680)	567	0	567
Monthly G-mail fee	0	0	0	0	(72)	72	0	72
BHM Coach	(925)	(925)	0	0	(950)	25	0	25
Selected Charitable donations	0	0	0	0	(300)	300	0	300
Training of Leaders	0	0	0	0	(500)	500	0	500
Event costs	(936)	0	(900)	(36)	(1,800)	864	0	864
Contingency costs	(4)	0	0	0	(396)	392	0	392
Merchandise costs / Other Give back	(3,296)	0	(3,296)	0	(2,100)	(1,196)	2,121	925
Total Expenses	(6,677)	(925)	(4,196)	(1,551)	(8,138)	1,461	2,121	3,582
Net Income	985	690	(2,075)	2,374	(1,923)	2,907	0	2,907

Discussion points:

- o Cash of £6,289 31-Mar-25
- o Actuals Monitoring
- o Approach to fee setting

- o Events
- o Income sources
- o Expenses

Finance 2024/25

Focus: Event & Giveback:

Event Income	£
BHM Income	945
Xmas event	0
Xmas Raffle	670
Merchandise	2,121
Total	3,736

Event Costs	£
BHM	(925)
Xmas event	(900)
Xmas Raffle	0
Merchandise	(3,296)
Total	(5,121)

Profit/(loss) split	£
BHM	20
Xmas event	(900)
Xmas Raffle	670
Merchandise	(1,175)
Total	(1,385)

Financial Budget 2025/26



BRC Budget	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total	Comments
Financial Year 2025/26														
Fee income	1,530	540	0	0	0	30	20	20	20	10	0	0	2,170	Membership
Event income - raffle	0	0	0	0	0	0	0	0	0	0	0	0	0	None planned
Event income - HM Coach	0	0	0	0	0	0	400	0	0	0	600	0	1,000	HM Coach receipts
Merchandise income	0	0	0	0	1,700	400	0	0	0	0	0	0	2,100	Kit receipts
Total Income	1,530	540	0	0	1,700	430	420	20	20	10	600	0	5,270	
Insurance	0	(182)	0	0	0	0	0	0	0	0	0	0	(182)	
Turks Head costs	0	0	0	0	0	0	0	0	(200)	0	0	0	(200)	Xmas gift for TH staff
Birthday / Christmas celebration	0	0	0	0	0	0	0	0	(100)	0	0	0	(100)	Mince pies / Bar snacks Xmas run
First Aid for Leaders	0	0	(20)	0	0	(20)	0	0	(20)	0	0	(20)	(80)	
Website updates	(65)	(65)	(65)	(65)	(65)	(65)	(65)	(65)	(65)	(65)	(65)	(65)	(778)	PB Hosts
Hosting / Web costs	0	0	0	0	0	0	0	0	0	(120)	0	0	(120)	Website maintain
Monthly G-mail fee	0	0	0	0	0	0	0	0	0	0	0	0	0	
Coach cost for club HM	0	0	0	0	0	(185)	0	0	0	0	(740)	0	(925)	1 coach cost
Selected Charitable donations	0	0	(50)	0	0	(50)	0	0	(50)	0	0	(50)	(200)	Charity donations
Training of Leaders	0	0	(50)	0	0	(50)	0	0	(50)	0	0	(50)	(200)	Training
Event costs (Xmas)	0	0	0	0	0	0	0	0	(900)	0	0	0	(900)	Xmas event - net £900 giveback
Kit giveback	0	0	0	(3,300)	0	0	0	0	0	0	0	0	(3,300)	Kit costs - net £1,200 giveback
Contingency	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(120)	
Total Expenses	(75)	(257)	(195)	(3,375)	(75)	(380)	(75)	(75)	(1,395)	(195)	(815)	(195)	(7,105)	
Net Income	B/f	1,455	283	(195)	(3,375)	1,625	50	345	(55)	(1,375)	(185)	(215)	(195)	(1,835)
Actual cash position (EOM)	6,289	7,745	8,028	7,833	4,458	6,083	6,134	6,479	6,424	5,049	4,864	4,650	4,455	4,455

Discussion:

1. Membership levels / fee basis
2. Give-back built in (Xmas; Kit)
3. Event assumptions reduced
4. Prior year cash
5. New funding range target

VOTE 3:

Vote by members required to approve the budget approach for 2025/26 with > 50% of all members present to accept the proposed approach.

- (i) Assumes 180 existing members renew in April (153) / May (27).
- (ii) Total membership assumed is 190.
- (iii) Apr-25 payments attract £10 reduced rate
- (iv) Other payments follow normal scale



Kit & Merch 2025/26



Discussion:

So far:

1. c. 400 pieces of kit in new design
2. Included new designs of T-shirts, vests, long sleeve tops and hoodies

Next:

1. Previous iterations of club kit had an option in white
2. New "White" design proposed in T-shirts and vests
3. Timing to be determined

Logos



Main body logo width is 312.5mm



Side panel logo width is 350mm

TWICKENHAM
Twickenham text width is 120mm

Follow the BEARCATs...
Follow the Bearcats width is 180mm



Stacked min width 50mm



Horizontal width 80mm

Garment notes

- Please Select Flatlock Stitching colour: White
- Please Select Side panel fabric option: Mesh
- Do not print 2925c lines



- Mesh



1. Summary of Member Decisions

VOTE 1 Committee [slide 4]:

- By members required to approve the Committee Member election results for 2025/26. Candidates with most votes for each officer position will be elected.

VOTE 2 Fees [slide 11]:

- By members to approve the Membership fee changes for 2025/26 with > 50% of all members present to accept the proposed amendment.

VOTE 3 2025/26 Budget [slide 13]:

- By members required to approve the budget approach for 2025/26 with > 50% of all members present to accept the proposed approach.

2. Next Scheduled Events

- GBR 17-18 May 2025
- Meet the committee (date to be set)

3. AOB.

Decisions, AOB, Next Events

